



Maine State Grange

PATRONS OF HUSBANDRY
146 State Street, Augusta, Maine 04330
(207) 623-3421 1-800-464-3421
mainestategrange@myfairpoint.net
www.mainestategrange.org

REIMBURSEMENT FUNDS FOR MATERIALS FOR COMMUNITY SERVICE Request Form

The Maine State Grange will sponsor a 50/50 Reimbursement of Funds for materials for Community Service projects, maximum reimbursement up to \$250.00. Annual program term for reimbursement is Nov 1 to Sept 1. Each Grange may receive only one reimbursement per program term.

The Maine State Grange will reimburse 50% of funds spent by Granges for materials only, for community service projects. The funds must be used to purchase materials for your project, benefit the community and cannot be used for Grange Hall improvements. *Materials must be purchased before reimbursement is requested.* You will be reimbursed for half of the total receipts submitted, maximum of \$250.00.

Funds will be expended on approved projects submitted Nov. 1 through Sept. 1 or until available funds up to \$1,200.00 in this account is depleted, whichever comes first. There is no implied expectation that this program will continue after Sept 1 and no projects should be done after that time with the expectation that it will be reimbursed.

Please fill out the request form, provide receipts or copies of receipts, and mail all items to the Maine State Grange, 146 State Street, Augusta, ME 04330 submit **by Sept 1**. After approval of the State Master, the check will be mailed to the Grange Secretary.

GRANGE NAME _____

ADDRESS _____

DESCRIPTION OF PROJECT – *use additional sheets if needed* DATE OF PROJECT _____

COST OF MATERIALS FOR PROJECT _____ (must provide receipts)

SIGNED: SUBORDINATE MASTER _____

APPROVED AMOUNT \$ _____ (50% of materials, up to \$250)

APPROVED BY STATE MASTER _____